

**Wayne County Municipal Court
Wooster, Ohio**

Application Instructions for Driving Privileges

The following steps must be completed. Failure to complete these steps will result in your application being **denied**.

1. File a completed **“Motion for Driving Privileges”** with the Clerk of Court (215 N. Grant Street – Wooster, Ohio). **Do not leave any section blank.** Mark an N/A if not applicable. (Ensure you are using the correct motion based on the type of suspension you are under – see below for further clarification.)
2. If you are requesting medical privileges, **you must complete** and file with your motion the Confidential Medical Information Form.
3. Your motion **must be** accompanied with copies of your **current proof of insurance or current SR22 Bond.**
4. **You must also serve** the Wayne County Prosecutor’s Office with a copy of your motion. **Ensure you have completed the certificate of service** located at the bottom on the last page of your motion. The Prosecutor’s Office is located inside the Municipal Courthouse.

** There is a required \$10.00 filing fee. **Complete a “Motion for Driving Privileges”** unless you are under the following suspension:

** If you are under a Non-Compliance Suspension through the Bureau of Motor Vehicles you must file your motion with the Civil Division of the Wayne County Clerk of Court; the civil filing fee is \$130.00. **Complete a “Motion for Driving Privileges – BMV.”**

** If paying either filing fee with check or money order, please make payable to the Wayne County Clerk of Court.